

Approved

Town of New Boston Selectmen's Meeting April 2, 2018

PRESENT: Joe Constance Selectman
Rodney Towne Selectman
Christine Quirk Selectman
Peter Flynn Town Administrator

Police Chief Jim Brace, Transfer Station Manager Gerry Cornett, School Board Chairman Wendy Lambert, Fire Inspector Eric Dubowik, Road Agent Dick Perusse, Recreation Director Mike Sindoni, Willard Dodge, Glen Dodge, Karen Scott, Keith Gentili, David Litwinovich and Kaleb Jacob of the public were present for all or part of the meeting.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Joe moved to approve the consent agenda including appointments of Douglas Martin to the Zoning Board of Adjustment, Kim Colbert as a New Boston Municipal Agent and Mary Koon to the Open Space Committee. Christine seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

Karen Scott of Dane Road was present and asked for a status of the following:

- School budget surplus: School Board Chairman Wendy Lambert was present and said the School District is waiting for completion of the initial FY17 audit but whatever money is found will be returned to the town. There will also be a forensic audit. Joe asked if the tuition calculation from previous years is correct and Wendy noted this is planned to be researched through a separate audit.
- Cleanup of a River Road property: The Selectmen noted this is not yet complete as some hazardous material needs to be removed. This is not yet scheduled but once it is complete a final inspection will be done.
- Impact fees: Joe noted the Planning Board discussed this topic at their March 27th meeting and decided to put it on the March 2019 ballot as a Warrant Article. Planner Mark Fougere presented samples and the appropriate RSA to Joe last year and is drafting wording. The Planning Board added this item to its list of 2018 Goals.

C. APPOINTMENTS:

Item 1: Erik Dubowik-Continued Discussion From March 19th-First Reading-Street Naming Change Proposal: Fire Inspector Erik Dubowik was present to meet with the Selectmen to discuss a list of three street names that could be affected by a request from state 911 Emergency System reviewers. This came up due to confusion that can be caused if Mutual

Aid responders can't get to a location in an emergency as they are unfamiliar with New Boston roads. These are Lyndeborough Road, Helena Drive and Cochran Hill Road. Erik suggested the portion of Helena Drive near Weare could be changed to Newman Wilson Road as it is connected to a Weare road with that name. The Selectmen were mostly in favor of this particular suggestion and had concerns of changing the names of the other roads. The Selectmen will visit each area in preparation for discussion to continue at the next meeting. Rodney moved this item to a Second Reading (Public Hearing). Christine seconded the motion. All were in favor. 3-0

Item 2: Dick Perusse-Discussion Re: Update on Doherty Lane and Other Summer Projects: Road Agent Dick Perusse was present to meet with the Selectmen to discuss Highway Department updates as follows:

- Doherty Lane: Earl Sandford is preparing the RFP to be advertised next week. The project has to be done during low water season as the Department will be working in the water resetting the pipe. The DES Shoreline Protection Permit is all set.
- Mill Street: Ponding is occurring in the road between the café and a residence. This could be caused by underlying issues and the basin and pipe need drastic attention. The next paving could be 2021 but the drainage needs attention sooner. Dick researched the history of the road and found a pipe was changed in 2008 and is located in a field. He is not yet sure if it is private property or if there is an easement for the pipe. There is also a septic system in the field and this could affect future pipe placement. Additionally there is a clay pipe in the area of unknown condition and the process of replacement is uncertain as the Army Corps of Engineers may need to be involved. This could be a future project.
- A metal pipe on the 2nd NH Turnpike collapsed. The Department has been monitoring it and it will need to be addressed soon.
- A metal pipe and guardrail will be replaced at Kennedy Lane soon.
- The Hooper Hill project is expected to be done this summer.
- Karen Scott asked if these materials are in the budget and was told they are.
- The Selectmen asked about winter road conditions. Dick noted the worst time was during the February thaw this year. The Department has been working on dirt roads this spring and the residents seem pleased with what they have been doing there.

D. OLD BUSINESS:

Item 3: Adoption of Public Minutes and two sets of Non-Public Minutes of March 19, 2018: The Selectmen reviewed the Public minutes of March 19, 2018. Rodney moved the Public minutes of March 19, 2018 be accepted as amended. Christine seconded the motion. All were in favor. 3-0 The Selectmen reviewed the first set of Non-Public minutes of March 19, 2018. Rodney moved the first set of Non-Public minutes of March 19, 2018 be accepted as presented. Joe seconded the motion. All were in favor. 3-0 The Selectmen reviewed the second set of Non-Public minutes of March 19, 2018. Rodney moved the second set of Non-Public minutes of March 19, 2018 be accepted as amended. Joe seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 4: Discussion Re: Softball Field Deed and Permission Requested to Construct

Dugouts-Glen Dodge: Peter noted this came up when Glen asked the Building Inspector if a new dugout could be constructed at the softball field. The town researched property line and ownership issues. Peter included an applicable RSA allowing a waiver of a ZBA hearing to the Selectmen's agenda materials. Peter noted there could be another issue that the deed could limit new construction on the property such as a dugout and suggested review of the deed's language by town counsel. Glen noted he was present and future dugouts were discussed when the deed was prepared and were not restricted and were approved as something the Association would accept. He said construction should begin before the softball season ends. Willard Dodge was present and noted the Playground Association's (previous owner) main concern at the time of property transfer was keeping the area a ballfield and this project won't change that. If necessary, the town will go back to the Playground Association for written confirmation. Rodney moved to waive the requirements of presented to the ZBA per RSA and to approve the project conditional upon review by town counsel. Christine seconded the motion. All were in favor. 3-0 Peter will send this to town counsel in the morning.

F. OTHER BUSINESS:

Item 5: Town Administrators Report:

- Street Name and Number Project: As above.
- Record Retention Update: The Committee is applying for a grant for this project to be submitted by June 15.
- Building Inspector Resumes: On hold.
- Landfill Monitoring Agreement: Agreed upon at a cost of approximately \$1,000 less than last year.
- Code and Zoning case-enforcement update: To be discussed in non-public session.

Item 6: Selectmen's Reports:

- Forestry Committee: Joe reported he and Chairman Tom Miller met with the School Board last week to discuss the proposed Christmas Tree Farm project with first graders that the Board unanimously approved. The Committee worked to lay out the area Saturday. Joe will work to prepare the land and first graders will go to the lot and plant trees (one class at a time) this month. Graham Pendlebury and Tom recently reviewed the Lydia Dodge lot to plan a cut.
- Joe reported the Planning Board is working on the Engineering Contract RFP. The application deadline is approaching. Several applications came in and the Board will review them at its April 10th meeting.
- Rodney moved that the Selectmen send letters to the governor and New Boston representatives requesting they not support HB1673. Joe seconded the motion. All were in favor. 3-0
- HB438 is in progress. The Selectmen will consider sending a letter in support before the final hearing and vote.

G. PUBLIC FORUM:

Kaleb Jacob of Fraser Drive asked what aspects of HB438 the Selectmen support. Rodney noted he supports direction that the moderator can make decision to cancel with guidance. Kaleb proposes instead allowing issuance of absentee ballots if inclement weather is expected as there could be issues allowing cancellation. Rodney noted infirm voters are qualified for absentee ballots.

Item 7: Request for Non-Public per RSA 91-A:3, II(a) and (c)-Personnel Issue-Road Agent Dick Perusse and Legal (Ongoing): Rodney made a motion to go into Non-Public session per RSA 91-A:II(a) and (c) at 6:49 PM. Joe seconded the motion. All were in favor. 3-0 Poll Vote: Joe-yes, Christine-yes and Rodney-yes. Board then entered non-public session.

Move to exit Non-Public Session: Rodney made a motion to exit Non-Public Session at 7:05 PM, seconded by Christine. All were in favor. 3-0

Joe moved to seal the non-public minutes for five years from Session #1 (4:30pm) and Session #2 at 7:05PM. Christine seconded. All voted yes 3-0.

ADJOURNMENT: Joe made a motion to adjourn the meeting at 7:06 PM. Rodney seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien

**Next Scheduled Meeting: Town Hall Conference Room on April 16, 2018 (6:00 PM)
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-5504-www.newboston.gov
Handicap Access available**